**Personal Assistant - Part-time (x2)**

* **Hours: 11 hours (each post)**
* **Rate of pay: £13.00 per hour**
* **Location: Forfar**

Two part-time Personal Assistants required to support a woman in Forfar.

Duties will include assistance with personal care, preparation and cooking of healthy meals, support to hospital appointments and general household tasks.

The hours to be worked are:

Monday-Friday 9am-1pm

Saturday and Sunday 9am-10am

The division of hours between the two posts will be negotiable.

Previous experience is not essential, only a willingness to learn. Applicants should be patient and reliable with good timekeeping, they should be trustworthy and able to adhere to client confidentiality.

PVG membership is essential for the role but applicants are not required to be existing members.

A driving licence is highly desirable and willingness to use own car, travel costs will be covered.

To apply, please return a completed application form to [debbie.donkin@dundeecarerscentre.org.uk](mailto:debbie.donkin@dundeecarerscentre.org.uk) by Thursday 28th August