

Personal Assistant (Self Employed)

Rural Forfar area

1.45 hours per day (1 hour in morning and 45 minutes in evening) x 3 – 4 days per week.

Rate of pay – by arrangement.

The Duties

1:1 person-centred support is required for a gentleman with personal care tasks, support with nutrition, moving and handling experience.

About You:

- You must be Self-Employed with your own Public Liability Insurance.
- You must be registered with HMRC, pay your own National Insurance, manage your own tax returns and provide an invoice for the support provided.
- You have experience in a similar role
- You hold a driving licence and have your own car.
- You have a PVG (Disclosure Scotland – Protecting Vulnerable Groups) membership and either are willing to join the scheme before starting or getting an update.
- You are patient, friendly, reliable, trustworthy.

If you are interested in this role, please email

libby.mcainsh@dundeecarerscentre.org.uk quoting Reference No: LMc18527

outlining your experience.

If you are successful, you will be engaged on a self-employed basis. As part of this role, you will be required to provide evidence of the following:

- Public Liability Insurance
- Membership of the Disclosure Scotland PVG Scheme
- A valid Driving Licence and appropriate Car Insurance (where applicable)

You will also be responsible for submitting invoices for work completed, which must include your payment details.

Please note: This job is advertised by SDS Support Service, Dundee Carers Centre on behalf of a Self-Directed Support recipient. Dundee Carers Centre are not the employer and do not act as an employment or recruitment agency.

SDS Support Service is part of Dundee Carers Centre. We provide information and assistance to help eligible individuals explore the four options for independent living outlined in the Self-Directed Support (Scotland) Act.